



SHERWOOD CITY COUNCIL MINUTES
22560 SW Pine St., Sherwood, Or
January 15, 2013

REGULAR CITY COUNCIL MEETING

1. **CALL TO ORDER:** Council President Dave Grant called the meeting to order at 7:04 pm.
2. **PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **COUNCIL PRESENT:** Council President Dave Grant, Councilors Linda Henderson, Bill Butterfield, Krisanna Clark and Robyn Folsom. Mayor Keith Mays and Councilor Matt Langer were absent.
5. **STAFF AND LEGAL COUNSEL PRESENT:** City Manager Joe Gall, Assistant City Manager Tom Pessemier, Community Development Director Julia Hajduk, Community Services Director Kristen Switzer, Police Sergeant Jon Carlson, Administrative Assistant Colleen Resch, City Recorder Sylvia Murphy and City Attorney Chad Jacobs.

Council President Grant addressed New Business and confirmed with City Manager Joe Gall the swearing in of newly elected officials. Mr. Gall indicated the City Recorder would administer the Oath of Office for the newly elected officials.

6. NEW BUSINESS:

A. Swearing In of Elected Officials

City Recorder Sylvia Murphy administered the Oath of Office to reelected Councilor's Linda Henderson, Robyn Folsom and Krisanna Clark, followed by the Oath of Office for incoming Mayor Bill Middleton. Mayor Middleton took his seat at the dais.

City Manager Joe Gall introduced Chad Jacobs, a City Attorney with Beery Elsner and Hammond. Mr. Jacobs informed the Council he has been with Beery Elsner and Hammond for about a year and a half and with the general counsel for the League of Oregon City's for approximately 3 years.

Mayor Middleton addressed the next agenda item.

B. Election of Council President

Mayor Middleton nominated Councilor Linda Henderson for Council President, nomination was seconded by Councilor Clark. Councilor Henderson accepted the nomination. Mayor Middleton called for a vote and all present Council members voted in favor.

Mayor Middleton addressed the next agenda item and asked for any amendments to the Consent Agenda. With none received, he asked for a motion to approve.

7. CONSENT:

- A. Approval of December 18, 2012 City Council Meeting Minutes**
- B. Approval of December 19, 2012 City Council Meeting Minutes**
- C. Resolution 2013-001 Reappointing James Boscole to the Cultural Arts Commission**

MOTION: FROM COUNCIL PRESIDENT LINDA HENDERSON TO ADOPT THE CONSENT AGENDA, SECONDED BY COUNCILOR ROBYN FOLSOM, MOTION PASSED 5:0. ALL PRESENT COUNCIL MEMBERS VOTED IN FAVOR, (MAYS AND LANGER WERE ABSENT).

Mayor Middleton addressed the next agenda item.

5. PRESENTATIONS

A. Proclamation, Declaring January 2013 as School Board Recognition Month

Mayor Middleton stated he will be meeting with the Sherwood School Board tomorrow evening and presenting the proclamation recognizing January as School Board Appreciation Month. He stated everyone should recognize the fantastic job the School Board is doing. He stated he will be at the Board meeting at 7pm and reading the proclamation at that time. He said the Board was looking forward to it and said he has already met with the Superintendent.

Mayor Middleton stated he wanted to thank the public for their support and stated he believes we have a great City Council to work with and looks forward to working as a team. He stated if anyone had questions to give him a call. Mayor Middleton thanked individuals in the audience and stated he wished he could name everyone that helped out and he thanked the Rotary for setting up the event this evening.

Mayor Middleton addressed the next agenda item and called forward Amber Gardner.

6. CITIZEN COMMENTS

Amber Gardener and Moya Mauro came forward on behalf of the Cash Mob Group and provided information on Cash Mob Sherwood. Ms. Gardner stated Cash Mob is a monthly event in honor and celebration of local businesses. Ms. Gardner asked the City Council to consider a proclamation declaring the second Saturday of every month as Cash Mob Sherwood Day.

City Manager Gall informed the Council staff could work with the Cash Mob folks and draft a proclamation to bring back to the Council for consideration at the next meeting. Council conceded. Ms. Gardner informed the Council and the audience, the next Cash Mob events is scheduled to be held at Clancy's between 3-5pm. Councilor Clark commented regarding the ability "friend" on

Facebook, the Cash Mob and receive notifications of events on electronic devices. Ms. Mauro stated information is also available at Cashmobsherwood.com.

Councilor Butterfield asked Ms. Gardner to explain what Cash Mob is. Ms. Gardner explained Cash Mob as being a national movement, starting with an individual concerned with businesses closing in his community and seeking ways to address the closures and supporting the businesses. Ms. Gardner stated she contacted the individual to see if this is something that Sherwood could do. Ms. Gardner stated typically there is one group per community. She stated she decided to rally friends and through social media began to drive the event and get the word out using Facebook, twitter, Google and word of mouth. She explained the selection process of one business a month being selected by random drawing and that business drawing for the following month's business. Ms. Gardner stated this helps keep the process fair and neutral and at no cost to the business. Ms. Gardner shared a story of a Cash Mob event held at Sweet Story in Sherwood and stated after two hours at the location the business was able to cover the cost of her monthly lease and utilities. Ms. Gardner continued to inform the audience of the specials that were being provided by Clancy's at the upcoming event.

Mayor Middleton thanked Ms. Gardner and called forward Mr. Anderson.

Wade Anderson came forward and provided a letter to the City Council (see record) and read the letter. Mr. Anderson stated he is a resident in the Gleneagle neighborhood and is before the Council representing the several hundred residents of that neighborhood. Mr. Anderson stated Gleneagle was one of the first planned subdivisions in Sherwood and in the years has become to be one of the most diverse neighborhoods in Sherwood. Mr. Anderson share information regarding certain individuals and families that reside in Gleneagle, including his own. Mr. Anderson stated there are two issues the City Council will decide upon in the coming days, one being the final alignment for the Cedar Creek Trail and the other being the Town Center Plan and stated both projects have direct impact on Gleneagle. Mr. Anderson gave an example of the Town Center Plan and informed the Council of their recent homeowners association meeting with residents showing opposition of any plan that increases density in their neighborhood. Ms. Anderson stated two of the three Town Center proposals increase density, encouraging redevelopment and the use of accessory dwelling units. He stated increased density in a neighborhood with no sidewalks, parking on one side of the street, and blind corners is a dangerous prospect that would transform the character of their neighborhood. He stated accessory dwelling units are possible in most cases only by tearing down existing single level homes and building multiple stories. He stated this would render their neighborhood as no longer viable for seniors or handicap folks to live. He stated they are also disappointed by the negative comments made about the state of their neighborhood in recent city reports and said they are not Woodhaven but are just as important and stated he has seen numerous improvements made by neighbors in the past eight years. He stated what concerns the Gleneagle residents most is that they have no direct influence and although they have been offered the opportunity to provide public input during outreach events, they have no seat at the table and their fate is decided by others. Mr. Anderson suggested this change and stated he believes this has been a pattern of the city. He provided examples of the approval of the Dutch Brothers and reference a flawed traffic study that was conducted and references lack of notification of the neighbors within 1000 feet. Mr. Anderson provided an example of the Kohl's additional exits onto 12th street and lack of outreach. Mr. Anderson stated 2013 is an opportunity for new beginnings and stated its essential that the Council, Mayor and staff turn over a new leaf by engaging citizens and directly reaching out to those in the impacted area. Mr. Anderson referenced bulletin boards in City Hall and open houses and stated they should be part of a multifaceted plan. Mr. Anderson asked to allow them to serve on advisory groups such

as the Cedar Creek Trail and allow late arrivals to serve on the Town Center Stakeholders Advisory Committee, and asked to consider twitter feeds that citizens can subscribe too and add them to any notifications sent out to neighborhood associations and expand the notification area for planning changes and use the water bill for accurate addresses. Mr. Anderson informed the Council they have a new neighborhood association and asked that they be contacted to allow for better involvement in the Town Center Plan and Cedar Creek Trail.

Mayor Middleton thanked Mr. Anderson, and City Manager Gall informed the Council that there is an option, although late in the process, with staff returning to Council in two weeks to formally allow their neighborhood to have representation. He stated there are only two more meetings, and if Council wanted to consider a late arrival, staff could bring back in two weeks a resolution appointing Mr. Anderson to the stakeholder group. Council conceded and no objections were received.

Mayor Middleton addressed the next agenda item.

7. CITY MANAGER REPORT

City Manager Gall reported the City newsletter, the Archer, has not gone out in January yet and said he is changing the distribution timing of the publication from the first of the month to midmonth and stated the Gazette comes out the first of the month and some information is duplicated. He informed the Council staff is going through a process of redesigning the newsletter and said we have an online survey on the city website to allow citizen input on the redesign. He stated the survey takes only a few minutes and as of today the city has received seven responses.

Mr. Gall reported the Sherwood Main Street program is changing their meeting time this month to 4pm, with the meeting to be held on Thursday, January 17th at the Rebekah Lodge.

Mr. Gall stated staff has begun the budget preparation process today and reminded the Council of a Budget Committee meeting on Monday, January 28th at 6:30pm. He stated the focus of the meeting will be to review where we are at six months into this year's budget and commented regarding a lot of frustrations and concerns with water bills and cost of our water. Mr. Gall stated the Budget Committee wants to look at how we got here, how we compare to our neighboring cities and where do we go from here.

Mr. Gall stated the next Council meeting in January 29th and said due to the New Year's holiday the Council meeting schedule was shifted for January but will be back on track in February. Mr. Gall stated the Council Retreat has also shifted and the annual meeting is usually held in January and with the shifting of meeting dates, the retreat is scheduled for Saturday, February 9th to be held at the Wildlife Refuge. Mr. Gall stated Julia has information to report to the Council.

Community Development Director Julia Hajduk thanked Mr. Anderson for his testimony and formation of the HOA. Julia reported a Town Center Open House will be held this Thursday, from 5:30-7:30pm at City Hall. Julia said three alternatives have been developed and staff is needing feedback and said it's critical to receive input from not just the study area but from citizens outside the study area. Julia stated there is a Cedar Creek Trail Local Advisory Committee and said they are trying to get representation from properties throughout the trail corridor and said they have received good application from properties south of Hwy 99 but they are still looking for applicants on the east side of Cedar Creek Corridor and north of Hwy 99. Julia said they have extended the deadline for submitting applications to February 4th at the next Parks Board meeting. Julia said anyone interested can attend the meeting or contact Michelle Miller and the City.

Julia provided an update on the Downtown Streets and stated there is a Meet and Greet with contractors and the public on the 26th and said if there are property owners in the down town area that are affected and cannot attend the Meet and Greet, to contact Jason Waters at the City to allow staff to sit with these people and explain the project.

City Manager Gall added comments regarding the Down Town Street project and referenced the Cash Mob and stated how important it is to support the local businesses, especially during the construction season. Joe stated the project will kickoff late January to early February.

Mayor Middleton addressed the next agenda item.

8. COUNCIL ANNOUNCEMENTS:

Councilor Folsom stated she is currently the Council Liaison to the Cultural Arts Commission and informed the Council that the commission is moving forward with the formation of a 501C3, which will allow them greater access to grants that municipalities are not able to get, as well as allow them a fundraising mechanism that can help the Cultural Center. Ms. Folsom stated this is a critical time in the groups history identifying who they will be from here forward and stated if there is any feedback or comments from the Council to please send here an email, chat with her or stop by a commission meeting. Ms. Folsom thanked the members of the commission for all their work. She informed the Council the commission will be producing a Community Arts Calendar this year, and commended them for their work and said the Commission currently has a few vacancies to fill.


Mayor Middleton thanked his wife for her help and support on his campaign. With no other business, Mayor Middleton adjourned the meeting.

9. ADJOURN:

Adjourned at 7:35pm.

Submitted by:


Sylvia Murphy, CMC, City Recorder


Bill Middleton, Mayor